



Book Order Form

Please Note: Listed prices do not include GST.

Item title	Qty.	Price	Total
Publications from the Muttart Fellowships (no shipping charges on Muttart books)			
Accreditation of Child Care Centres	x	\$10.00	= \$
Board and Executive Director, The: Developing and Nurturing an Effective Relationship	x	\$15.00	= \$
Competition in the Voluntary Sector: The Case of Community-Based Trainers in Alberta	x	\$10.00	= \$
Conversations About Capacity Building	x	\$15.00	= \$
Cultures at Work: Intercultural Communication in the Canadian Workplace	x	\$15.00	= \$
Daunting Tasks, Dedicated People - Stories in the Management of Change in HIV/AIDS Organizations	x	\$15.00	= \$
Garden Patch, The: An Organic Approach to Planning in the Voluntary Sector	x	\$15.00	= \$
Igniting Young Minds and Spirits: Youth Governance	x	\$10.00	= \$
Improving Health Status through Inter-Sectoral Cooperation	x	\$15.00	= \$
Partnerships: Profits and Not-for-Profits Together	x	\$15.00	= \$
Radical Relatedness: Exploring the Spiritual Dimension of Family Service Work	x	\$15.00	= \$
Responding to Diversity	x	\$15.00	= \$
Sermons for the New Millennium	x	\$15.00	= \$
Social Enterprise: The Three P's Philosophy, Processes and Practicalities	x	\$15.00	= \$
Transitions: The Art of Implementing Positive Change	x	\$15.00	= \$
Weaving Through the Community: Becoming a Responsive Board	x	\$10.00	= \$
Winter's Children: The Emergence of Children's Mental Health Services in Alberta, 1905-2005	x	\$15.00	= \$
Board Development Workbook Series (no shipping charges on Board books)			
Board Building: Recruiting and Developing Effective Board Members for Not-for-Profit Organizations	x	\$10.00	= \$
Developing Job Descriptions for Board Members of Nonprofit Organizations	x	\$10.00	= \$
Drafting and Revising Bylaws	x	\$10.00	= \$
Financial Responsibilities for Boards	x	\$10.00	= \$
Hiring and Performance Appraisal of the Executive Director	x	\$10.00	= \$
**Order five or more Board Development books and SAVE 20%	x	\$40.00	= \$
Assorted Publications (Add \$4 per item shipping & handling. Charges are calculated on the 2nd page of this form. For larger orders, shipping costs may be reduced).			
Best of All: The Quick Reference Guide To Effective Volunteer Involvement	x	\$35.00	= \$
Better Safe ... Risk Management in Volunteer Programs & Community Service	x	\$35.00	= \$
Beyond Police Checks: The Definitive Volunteer & Employee Screening Guidebook	x	\$35.00	= \$
By Definition: Policies for Volunteer Programs, 2nd ed.	x	\$25.00	= \$
Funding Sources for Edmonton's Nonprofit Sector 2009-2010	x	\$15.00	= \$
Partnerships: Non-Profit Organizations and Corporations Working Together	x	\$10.00	= \$
Subtotal Charge			

Final order cost calculation:

Costs	Qty.		Price		Total
Subtotal cost from previous page					\$
GST					= \$
Shipping cost per item (Note: Board Development and Muttart Fellowship publications are NOT subject to shipping charges.)					= \$
Total Cost					\$

Shipping and payment information:

Date: _____
Name: _____
Organization: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Phone: _____ Fax: _____
Email: _____

Please indicate if you are paying by cheque:

Cheque (payable to Grant MacEwan University)

If paying by credit card, please provide:

Credit card type: VISA Mastercard
Credit card number: _____ Expiry date: _____
Cardholder's name: _____
Cardholder's signature: _____

Please mail or fax the completed form with payment to:

Resource Centre for Voluntary Organizations
Grant MacEwan University, Alberta College Campus
628, 10050 – MacDonald Drive
Edmonton AB T5J 2B7
Fax: 780-497-5634

If you have any questions or comments, please call or e-mail us at:

Phone: 780-497-5616
Toll-free long distance within Alberta: 1-877-897-5616
E-mail: rcvo@macewan.ca